



# RDCO BUSINESS LICENCE APPLICATION

**Development & Engineering**  
 1450 KLO Rd Kelowna, BC V1W 3Z4  
 Email: [business@rdco.com](mailto:business@rdco.com)  
 Phone: (250)469-6211 | [www.rdco.com](http://www.rdco.com)

**YEAR: 2025** Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_  
 (day) (month) (year)

Business Name \_\_\_\_\_

Business Location Address / Change \_\_\_\_\_

Mailing Address / Change \_\_\_\_\_

City \_\_\_\_\_ Prov \_\_\_\_\_ PC \_\_\_\_\_

Business Phone \_\_\_\_\_ Email Address \_\_\_\_\_

*Business Description* \_\_\_\_\_

Owner Name / Change \_\_\_\_\_

Owner Address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ Prov \_\_\_\_\_ PC \_\_\_\_\_ Owner's Phone \_\_\_\_\_

Other Contact (if applicable) \_\_\_\_\_ Phone \_\_\_\_\_

Owner/Operator Signature \_\_\_\_\_

## 2025 Business Licensing Fee Schedule

Administrative Fees		
Application - Standard		\$ 50.00
Application-Short Term Accommodation / B&B		100.00
Application - Cannabis Production Facility		1000.00
Business Licence Fees 2025	Jul 1 *	Jan 1 - Dec 31
Standard	\$55.00	\$110.00
Short Term Accommodation / B&B	130.00	260.00
Cannabis Production Facility	250.00	500.00
<b>Inter-Community Licence add on</b>	75.00	150.00
Late Penalty		30.00
Transfer Fee - change in ownership/address		30.00
*Initial licence fee may be pro-rated for new businesses only and applying after June 30th		

Customer Account

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(Office Use Only)

Application received \_\_\_\_\_

(Initial )

**TOTAL FEES DUE: \$ \_\_\_\_\_**

**Office Use Only**

GIS Data Attached – Property Report \_\_\_\_\_

Registered Owner:  OR Owner's Authorization Required:

Approved in this Zone: \_\_\_\_\_

**Review:**

<b>RDCO Business Licence BL1555</b> _____ <b>ICBL Program</b> _____
<b>RDCO Zoning BL 871:</b> Home Based Business Minor _____ Standard _____
Major _____ Agriculture _____ Agri-tourism _____ Other _____
B&B / STOA _____ Prohibited Vehicles _____
<b>JRRLUB 1195:</b> Home Occupation _____ Land Use _____ Other _____

<b>STOA / B &amp; B</b> _____ <b>Fire Safety Plan</b> _____ <b>Safety Self Attestation</b> _____ <b>Zoning</b> _____
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**Notes:** \_\_\_\_\_

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Referrals: Inspections <input type="checkbox"/> Planning <input type="checkbox"/> Fire <input type="checkbox"/> ALC <input type="checkbox"/> Bylaws <input type="checkbox"/> Other _____
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Date Approved: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(day) (mo) (year)

\_\_\_\_\_  
Licensing Officer