



BUSINESS LICENCE APPLICATION

Community Services

1450 K.L.O. Road
Kelowna, B.C. V1W 3Z4
Telephone: (250) 469-6211
business@rdco.com
www.rdco.com

YEAR _____ Date of Application _____/_____/_____
(day) (month) (year)

Business Name _____

Business Location Address _____

Mailing Address _____

City _____ Postal Code _____

Business Phone _____ Fax _____

Home Phone _____ Email Address _____

Business Description _____

Owner's Name _____

Owner's Address (if different from above) _____

City _____ Postal Code _____ Owner's Phone# _____

Other Contact Name (where applicable) _____

Owner/Operator Signature _____

Schedule of Fees:

Full year: Jan. 1 – Dec. 31

- Municipal (RDco) \$85.00
- Inter-Community (Municipal required) (\$85.00+\$150.00) \$235.00
- Inter-Community (If Municipal already paid) \$150.00
- Late fee (Applicable to renewals not paid before Jan 1st) \$25.00
- Transfer fee (Change of address or ownership) \$25.00

Half year: July. 1 – Dec. 31 (New businesses only)

- Municipal (RDco) \$42.50
- Inter-Community (Municipal required) (\$75.00+\$42.50) \$117.50
- Inter-Community (If Municipal already paid) \$75.00
- Transfer fee (Change of address or ownership) \$25.00

Total Fee for Licence(s): \$ _____

ACCOUNT NUMBER

Office Use Only

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Business Licensing Officer

Office Use Only

GIS Data Attached _____

Client Code:

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Approved in this zone: _____

Review / Copy to Applicant:

RDCO Business Licence B/L 689 _____ ICBL Program _____
RDCO Zoning B/L 871: Home Based Business Minor _____ Standard _____
Major _____ Agriculture _____ Agri-tourism _____ Other _____
Bed & Breakfast _____ Prohibited Vehicles _____
JRRLU B/L 1195: Home Occupation _____ Land Use _____ Other _____

Notes:

Referrals: Inspections <input type="checkbox"/> Planning <input type="checkbox"/> Fire <input type="checkbox"/> ALC <input type="checkbox"/> Bylaws <input type="checkbox"/> Other

Date Approved: _____ / _____ / _____
(day) (mo) (year)

Licensing Officer