



Temporary Use Permits

What is a Temporary Use Permit?

A Temporary Use Permit (TUP) is an approval from the Regional Board for a temporary land use that does not conform to the uses prescribed in the Zoning Bylaw or Joe Rich Rural Land Use Bylaw (RLUB).

A TUP may be issued for up to 3 years and may be renewed once. Once issued, the permit allows for the approved use(s) to be carried out in accordance with specific conditions.

However, a TUP lapses if relevant construction related to the temporary use has not substantially commenced within one year of its date of issue.

A TUP May Do One or More of the Following

- Allow a use not permitted by a zoning bylaw
- Specify conditions under which the temporary use may be carried on

- Allow and regulate the construction of buildings or structures in respect of the use for which the permit is issued

A TUP will not allow an activity to occur on a site indefinitely. A rezoning or re-designation application is required if the applicant wishes to continue the use.

How is an Application Made?

Community Services has application packages that outline required information, drawings and fees. It is important to make an appointment with staff before submitting a formal application to review submission requirements.

Submitting an application does not guarantee approval.

Application Costs

- Application fee
- Documents/plans necessary to complete application requirements
- Sign requirements

Other costs may include:

- Servicing requirements
- Professional reports
- Legal fees

Application Considerations

- Whether the proposed use is temporary or seasonal in nature
- Rationale for the application
- Proposed servicing
- Provisions in the Official Community Plan or Joe Rich RLUB
- Whether the local infrastructure is adequate to support the proposal
- The impact on neighbouring permanent land uses

How Long does the Application Process Take?

Temporary Use Permit applications typically take 3 to 4 months. More complex applications may take longer.

Additional information may be requested during the process, which may increase the application processing time.

Public Notification

- Notice of Application Sign(s) to be posted on subject property (Applicant)
- Written notices are mailed to surrounding owners and posted in the newspaper (Regional District)

Public Input

- Advisory Commissions
- Public Notice

Applications are referred to various Regional District Advisory Commissions for review and comment. These comments are considered by the Regional Board when making a decision.

The TUP Process

