



Ellison Heritage Community Centre Rental Rates

Rental Type	Days/Times	Price	Damage & Key Deposit
Weekend Package	Friday 2:00 p.m. to Sunday 12:00 p.m.	\$1825*	\$500
Full Day	12-hour booking within the hours of 8:00 a.m. – 11:00 p.m. (same day)	\$1475*	\$500

Wedding bookings accepted year-round but are limited to one to two bookings per month.

Weekend Packages are limited to booking one year in advance.

*Rental rates include \$125 non-refundable administration fee.

Hourly Rentals	8:00 a.m. – 8:00 p.m. (maximum five hours)	\$75/hour	\$100 key deposit
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Hourly rentals are subject to \$25 non-refundable administration fee per booking. Multiple bookings as part of a series within the same six months will be charged the administration fee once each six-month period.

Non-profit discount: Organizations who can provide their non-profit certification number are eligible for a 40% discount on each of the rental rate options. Does not apply to administrative fees and deposits, which are not discounted.

Included in Rentals:	AV/Sound system <ul style="list-style-type: none"> - Projector - Four speakers - Bluetooth capability - Four wireless microphones (two lapel, two handheld) - HDMI compatible system Tables and chairs <ul style="list-style-type: none"> - Black folding chairs, cushion seats, 200 - Rectangular grey folding tables 20 x 6 ft and 4 x 8 ft Kitchen <ul style="list-style-type: none"> - Oven and stovetop - Fridge and freezer - Double sink - Note: cutlery, plates, mugs etc. are not available
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Insurance Rates

Insurance rates will vary based on type of rental, duration and number of people attending. All rentals regardless of size, type and duration require insurance coverage by the agreement holder. Event coverage may be purchased for your event at [Front Row Insurance Brokers](#).

Deposits		
Damage		\$400
FOB Deposit		\$100
	Total Deposit:	\$500



Ellison Heritage Community Centre Frequently Asked Questions

What is the capacity of the EHCC hall?

The maximum fire code capacity of the hall is 178 people.

Can we hold a date?

Unfortunately, dates cannot be held. Bookings are paid in full at time of booking to confirm use of the space for the date and times requested.

How does set up and clean-up work?

All renters of the hall are responsible for their own set-up, take-down and clean-up of the space. When considering your booking, please add time before and after your event times and include in your application form. Your total event time should include time for set-up and take-down.

Can we use external vendors and caterers?

Yes, EHCC has a kitchen with fridge, freezer, microwave, kettle, coffee maker and a dishwasher. The use of the kitchen is included in the cost of the rental. Please note that any food trucks require self sufficient power. We do not allow charcoal BBQs on site. Linens, cutlery, and dishware are not available.

Can we have an event/ceremony on the lawn?

Yes, the EHCC lawn is a large, useable space included in your rental. Consider renting garden chairs as the chairs on site will sink into the lawn. No permanent structures or staking materials may be used on the lawn.

[Avalon Event Rentals \(garden chairs\)](#)

What does your AV system include?

Our sound system includes four wireless microphones (two handheld, two lapel), two microphone stands, Bluetooth wireless sound system, a projector and screen. If you have a slideshow, we have an easy plug and play system. Ensure the laptop has HDMI connectivity to connect to both the sound system and the projector.

Do I need insurance?

Every rental requires insurance in the amount of five million dollars. It can be purchased externally through your insurance provider and RDCO will need to be named as additionally insured. Insurance can also be purchased for the event through the RDCO's provider [Front Row Insurance Brokers](#).

What chairs and tables are on-site?

Rentals include use of 200 black cushioned folding chairs, 20 x 6 ft and 4 x 8 ft, gray rectangular, folding tables. Linens, cutlery and dishware are not available.