



**GRANT-IN-AID
FUNDING APPLICATION**

Date Submitted: _____

Applications for Grant-in-Aid funding must be submitted by:

- Regional funding – Prior to **September 30** each year for funding requested for the subsequent year.
- Electoral area funding – Prior to **December 31** each year for funding requested for the subsequent year.

Grant Request Information:

Amount of Regional Grant in Aid requested	\$ _____
Type of funding requested Area	<input type="checkbox"/> Regional <input type="checkbox"/> Electoral
Did you receive Grant-in-Aid funding from the RDCO last year?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, what was the amount of last year's grant?	\$ _____
If yes, have you complied with the RDCO reporting requirements	Yes <input type="checkbox"/> No <input type="checkbox"/>
Our organization will not receive funds from the City of Kelowna, City of West Kelowna, District of Peachland or the District of Lake Country. I/We confirm <input type="checkbox"/>	
I/We acknowledge that the deadline for submitting a completed application is September 30 (Regional) or December 31 for Electoral of the current year for funding requested for the following year. I/We confirm <input type="checkbox"/>	

Organization Contact Information:

Please print clearly.

President		Telephone	Email
Secretary/Treasurer		Telephone	Email

Organization Information:

Please print clearly.

Organization Name			
Contact Person & Title			
Mailing Address			
Phone Number			
Email			
Service Address			
Registered Charity	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Registration date		Registration #	
Number of staff	Full Time: _____	Part Time: _____	
Number of volunteers	Full Time: _____	Part Time: _____	
Bank Account in Society/Organization Name (payments will not be made to individuals)			Yes <input type="checkbox"/>

Project/Program Abstract

- *Explain how the organization provides a service to residents of the Regional District of Central Okanagan,*



- *Describe how the project or program strengthens and enhances the well-being of the community, promotes volunteerism, and /or supports the goals and priorities of the RDCO,*

- *Outline the organization's financial and administrative management.*



- *Explain the financial need (i.e. statement of financial impact).*

Financial Requirements:

- *Financial statements included:* Yes No
- *Budget included:* Yes No



- *Outline other funding considerations,*

- *Describe plans for obtaining other funding needed to carry out the project/program,*



- *Include amounts requested from other funders and any volunteer labor and/or in-kind donations,*

- *If the project/program is expected to continue beyond the grant period, describe plan for ensuring continued funding after the grant period.*



CHECKLIST - DOCUMENTS TO SUBMIT WITH YOUR APPLICATION

- Details of the Organization structure (including Directors Names) section completed
- Financial Statements included
- Proposed Budget included
- Any other documents pertinent to this Application included
- Statement of impact on the organization if the funding is not received.
- Email completed Application along with any attachments to finance@rdco.com.

INTERNAL USE ONLY

Application meets the eligibility criteria according to Regional Board Policy BP22-2025 Grant in Aid. <div style="text-align: right; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div>
If yes, date approved to forward to Board for consideration(d/m/y)
If not, provide the reason(s)
File/Reference Name
Employee Signature: Print Name: _____ Signature: _____

Regional Board Authorization (if applicable)

Application approved by the Regional Board: <div style="text-align: right; margin-top: 5px;"> <input type="checkbox"/> Yes <input type="checkbox"/> No </div>
Meeting Date:
Board Resolution:
Comments:

RDCO Grant-in-Aid Funding Budget Template

